

Regular Meeting, Ethan Town Board, 1-11-2021

The Town of Ethan board met in regular session on January 11, 2021, at 6:00 pm in the Ethan City Hall. Trustees present were Lisa Hjellum, Jason Koch, Gregg Thibodeau and Bob Riggs. Megan Perry was absent. City personnel present: Betty Raymond and Dave Duba.

Chairman Thibodeau called the meeting to order and led the Pledge of Allegiance.
All motions were unanimously voted as aye unless stated otherwise.

APPROVAL OF AGENDA: Agenda approved on motion by Riggs, second by Koch.

APPROVAL OF MINUTES:

Minutes from the December 14th meeting were approved on motion by Riggs, second by Hjellum. There were no Community Center minutes.

APPROVAL OF CLAIMS:

Motion by Riggs, second by Koch, to approve claims.

General, sewer, water, preservation and community center funds * employee and board wages – board wages \$369.39, Finance wages \$904.57; Public Works wages, \$2711.73; Betty Raymond, bonus \$250.00; Dave Duba, bonus \$300.00; Hanson Rural Water System, \$3810.50; SD Retirement System \$627.76; Agland Co-op, fuel for generator \$127.68; Badger Meter, monthly fee \$125.38; Barco Municipal Products, signs & cones \$382.38; Card Services, \$68.04; ClerkBooks, user fee \$150.00; Daily Republic, publishing \$19.31; Davison County Auditor, patrol \$1800.00; DENR, certification fee \$6.00; HydroKlean, manhole work \$6730.00; Menards, supplies \$124.34; Mike's Corner, fuel \$171.45; Morgan Theeler, attorney fee \$20.00; NorthWestern Energy, utilities \$1542.93; Planning & Zoning District III, dues \$635.00; Santel, telephone \$155.51; SD DENR, discharge permit \$350.00; SD Department of Health, testing \$15.00; Vicki Fluth, ECC refund \$25.00; Weber Sanitation, garbage service \$1462.00; Century Business Products, copier lease \$75.70; John Deere Financial, tractor payment \$640.51; QuickBooks Payroll Services \$3616.30; SD Dept of Revenue, sales tax \$107.78; US Treasury, employment taxes \$1370.82; USDA, loan payment \$1023.00.

FINANCIAL REPORTS:

Finance Officer discussed 2020 financials noting that all expense accounts were within budget.

PUBLIC WORKS REPORT: Discussed water loss report noting that this report was again an estimate. The tower meter is now repaired so next report will be based on actual. Dave discussed streets and repair on the plow.

CITIZEN INPUT: none

OLD BUSINESS:

Community Center: Received a quote from Aaron Electric for additional lighting in the main hall. Approved on motion by Koch, second by Riggs.

COVID Procedures: Council will leave the existing procedures in place for now.

CRF Funds: The Town of Ethan has been pre-approved for a grant to purchase CPR equipment for the fire department. Once an invoice for the equipment is received, the City will pay for it and submit the invoice to the State for reimbursement. Approved on motion by Hjellum, second by Riggs, with Thibodeau abstaining.

NEW BUSINESS

Motion by Riggs, second by Koch, to approve the following designations for the year 2021: newspaper, Daily Republic; engineer, SPN & Associates; attorney, Morgan Theeler Law Firm; banks, Farmers State Bank and First National Bank. Finance Officer requested that First National Bank be set up for electronic statements as the mail is frequently late for the monthly financials.

Motion by Riggs, second by Koch, that wages remain the same: board pay, \$75.00 per meeting attended; chairman pay, \$100.00 per meeting attended; Finance Officer wages, \$16.00 per hour; Public Works wages, \$19.00 per hour; and that mileage rate stays at the state rate of \$0.42 per mile. Established holiday closings as listed in the ordinances.

State law allows the council to pre-approve expenditures to prevent late fees, and approve recurring payment items such as payroll and its corresponding liabilities. Motion by Koch, second by Riggs, to approve the Finance Officer to pay the recurring bills in a timely manner.

Discussed joint election with the school which will be April 13th. The school will have two 3-year terms open and the city will also have two 3-year terms open. Joint election approved on motion by Riggs, second by Hjellum.

ECC Contract: A new contract listing the increased cleaning deposit was approved on motion by Riggs, second by Hjellum.

EXECUTIVE SESSION (per SDCL 1-25-2, 1 & 4): None

Due to conflicts, the next board meeting is Tuesday, February 9th at 6:00 pm.

Motion by Hjellum, second by Koch, to adjourn at 6:42 pm.

Betty Raymond
Finance Officer

Gregg Thibodeau
Chairman

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