

Regular Meeting, Ethan Town Board, 11-18-2019

The Town of Ethan board met in regular session on November 18, 2019, at 6:00 pm in the Ethan City Hall. Trustees present were Lisa Hjellum, Jason Koch, Gregg Thibodeau, Megan Perry and Nancy Schoenfelder. City personnel present: Betty Raymond and Dave Duba.

Chairman Hjellum called the meeting to order and led the Pledge of Allegiance.
All motions were unanimously voted as aye unless stated otherwise.

APPROVAL OF AGENDA: Perry asked that "bank statements" be added under new business. Amended agenda was approved on motion by Thibodeau, second by Schoenfelder.

APPROVAL OF MINUTES:

Minutes from the October 14th meeting were approved on motion by Thibodeau, second by Koch. Minutes from the Community Center were reviewed.

APPROVAL OF CLAIMS:

Motion by Perry, second by Thibodeau, to approve claims.

General, sewer, water, preservation and community center funds * employee and board wages – board wages \$369.39, Finance wages \$1206.65; Public Works wages, \$2645.06; Hanson Rural Water System, \$4262.25; SD Retirement, \$584.34; NorthWestern Energy, utilities \$1441.28; Aaron Electric, repairs \$76.50; American Garage Door, repair \$60.00; Badger Meter, monthly fee \$70.95; Bender's Sewer & Drain, lagoon \$1418.00; Betty Raymond, mileage \$46.20; BeYouTiful Strides Running Club, community grant \$500.00; C&B – Mitchell, plow adapter \$1008.00; Card Services, \$100.20; Circle H Trading, flood expense \$1725.00; Daily Republic, \$148.25; ELO Prof, LLC, support \$75.00; Ethan Lumber, supplies \$9.00; Industrial Chem Labs, sewer \$230.72; KO Pest, spraying \$151.50; Krohmer Plumbing, ECC basement \$699.65; Laura Mayclin, reimburse for conference cost \$61.17; Menards, supplies \$198.73; Mike's Corner, fuel \$491.51; Santel, telephone \$159.32; SD Department of Health, testing \$1014.00; SD Municipal League, dues \$491.46; SD One Call, fee \$9.45; SDML Workers' Comp, insurance \$1984.00; Weber Sanitation, garbage service \$1270.00; John Deere Financial, tractor payment \$640.51; QuickBooks Payroll Services \$3851.71; SD Dept of Revenue, sales tax \$99.92; US Treasury, employment taxes \$1372.34; US Bank, loan payment \$6399.24; USDA, loan payment \$1023.00.

FINANCIAL REPORTS:

Finance Officer discussed the current financials noting that there will be a need for a supplement to the park budget next month. Discussed differences between 2018 and 2019 actuals.

PUBLIC WORKS REPORT: Discussed water loss report. Also discussed needing to repair manholes. Dave is to get a quote for that so that funding can be applied for. Noted that discharging from the wetlands should be done soon.

CITIZEN INPUT: None

OLD BUSINESS:

Community Center: Discussed renting the basement for a privately-run daycare. Plumbing is reconnected and appears to be functioning well.

Code Enforcement: Discussed hiring a code enforcer but the 2 members were for it and 3 against. Letters will be going out to all residents detailing what is considered a nuisance and what needs to be done to correct it. Finance Office is to draft a letter prior to the next meeting.

Alert Messaging: Finance Officer presented information on 3 companies. The board asked her to find less expensive options

Chip Seal Contract: Discussed the option presented by Clint Powell at the November meeting regarding a co-op between area towns to get lower rates on chip sealing. Finance Officer is to contact Mr. Powell to add Ethan to the group.

NEW BUSINESS

Insurance: Dave reported that his health insurance, which the city reimburses him for, has increased by approximately \$36.00. Motion by Thibodeau, second by Koch, to cover the change in rate.

Liquor License Renewal: Motion by Perry, second by Thibodeau, to renew the liquor license for the American Legion.

Bank Statements: In light of recent area city fraud, Perry discussed having the council reviewing all bank statements. Hjellum informed the council that she already does this. Finance Officer stated that all statements are kept in a file and any council member is welcome to verify the balances with the financials presented.

EXECUTIVE SESSION (per SDCL 1-25-2, 1): None

The next regular board meeting is December 9th at 5:30 pm due to school concert. A second meeting will be held on December 16th at 6:00 for the second reading of the budget supplement and any additional business not covered in the first meeting.

Motion by Thibodeau, second by Koch, to adjourn at 7:30 pm.

Betty Raymond
Finance Officer

Lisa Hjellum
Chairman

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