

Regular Meeting, Ethan Town Board, 12-12-2022

The Town of Ethan board met in regular session on December 12th, 2022, at 6:00 pm in the Ethan City Hall. Trustees present were Gregg Thibodeau, Bob Riggs, Megan Perry, Raquel Nesheim, and Jason Koch. City personnel present: Dave Duba and Michele Pollreisz. Not present:

Chairman Thibodeau called the meeting to order and led the Pledge of Allegiance.
All motions were unanimously voted as aye unless stated otherwise.

APPROVAL OF AGENDA: Approved on motion by Riggs, second by Nesheim.

APPROVAL OF MINUTES:

Minutes from the November 14th 2022 meeting were approved on motion by Koch, second by Riggs. No Community Center minutes.

FINANCIAL REPORTS:

Finance Officer reviewed the financial reports from November 2022.

PUBLIC WORKS REPORT: Discussed water loss report.

CITIZEN INPUT: None

APPROVAL OF CLAIMS: Motion by Perry, second by Nesheim, to approve claims.

General, sewer, water, preservation and community center funds * employee and board wages – board wages \$300.15, Finance wages \$2322.46; Public Works wages \$2945.80, American Garage Door, \$589.29; Badger works, \$50.00; Hanson Rural Water; water services \$3864.50; Menards, supplies \$68.88; Mikes Corner \$82.25; Morgan Theeler \$85.50; Northwestern Energy, \$1372.48; Santel Communications, \$133.57; SD Dept of Health, testing \$15.00; SD Municipal League, \$539.61; QuickBooks Payroll Services \$5268.26; SD Dept of Revenue \$265.77; Weber Sanitation, \$1998.00.

OLD BUSINESS:

Unlicensed Vehicles- Letters have been sent notifying citizens with unlicensed vehicles. If not taken care of, or arrangements made by said date, vehicles will be towed at owner's expense.

Railroad Extension Project- Will continue looking for grant funding. Will also be reapplying next year.

Cameras at the ECC- Tabled until Spring

AAA- Michele Pollreisz will be covered under contract for the year of 2023.

ECC gutters- Have reached out for bids. Tabled until bids are submitted.

NEW BUSINESS:

Museum was viewed by town board.

Bereavement days for employees, will be increased from 2 days to 3 days per year. Approved on motion by Riggs, second by Nesheim. Will be added to policy manual.

CLFRF funds were deposited in our account- Discussion on funds tabled until next meeting. Will be getting quotes on hands-free paper towel dispensers, faucets and water bottle filler.

Shawn Jerke/New home- Tabled until next meeting.

Dave Duba's insurance- Increased from the rate of \$523.30 to \$749.70 monthly. Rate approved on motion by Nesheim, second by Koch.

Seasonal water bill- Will continue to be offered at the rate of \$100 seasonally.

Employee Bonus- -Board discussed in Executive session.

Approval of Budget adjustment- Park fund adjustment approved on motion by Perry, second by Nesheim.

Executive Session: SDL 1-25-2 (1 & 4): Motion by Riggs, second by Koch to enter session at 7:00 pm for personnel reasons. Session ended at 7:05 on motion by Riggs, second by Nesheim.

A motion was made by Koch, second by Perry, to pay a bonus of \$250 for Finance officer and \$350 for Maintenance personnel.

Personnel review: None

Next regular board meeting is scheduled for Monday, January 16th, 2022 at 6:00 pm.

Motion by Nesheim, second by Perry, to adjourn at 7:15 pm.

Michele Pollreisz
Finance Officer

Gregg Thibodeau
Chairman

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