

Regular Meeting, Ethan Town Board, 12-20-2021 (Rescheduled from Dec. 13th, 2021)

The Town of Ethan board met in regular session on December 20th, 2021, at 6:00 pm in the Ethan City Hall. Trustees present were Gregg Thibodeau, Megan Perry, Bob Riggs, and Jason Koch. City personnel present: Dave Duba and Michele Pollreisz.

Chairman Thibodeau called the meeting to order and led the Pledge of Allegiance.
All motions were unanimously voted as aye unless stated otherwise.

APPROVAL OF AGENDA: Agenda approved on motion by Riggs, second by Perry. Amend was made to add Bereavement and Verkada Security under New Business.

APPROVAL OF MINUTES:
Minutes from the Nov 8th, 2021 meeting were approved on motion by Perry, second by Riggs. No Community Center minutes.

FINANCIAL REPORTS:
Finance Officer reviewed the financial reports from October. Board discussed following all State Holidays. Was approved on motion by Riggs, second by Perry.

PUBLIC WORKS REPORT: Discussed water loss report and noted that water loss was low this month. Board discussed maintenance contract with Dakota Pump. Was approved on motion by Koch, second by Riggs.

CITIZEN INPUT: None.

APPROVAL OF CLAIMS:
Motion by Riggs, second by Koch, to approve claims.

General, sewer, water, preservation and community center funds * employee and board wages – board wages \$230.87, Finance wages \$2217.94; Public Works wages, \$2793.99; Badger Meter \$70.95; Betty Raymond, training fee \$92.00; Frank Cutts, deposit refund \$75.70; Card Services \$547.99; Card Services \$64.78; Daily Republic, budget publishing \$457.52; Daily Republic, publishing \$36.03; Ethan Development Corp \$500.00; Farmers Alliance \$64.50; Hanson Rural Water; water services \$4004.00; Maxwell and Bowar, Insurance \$15,654.00; Menards, supplies \$109.83; Mike's Corner, fuel \$137.94; Miller Gravel \$439.31; NorthWestern Energy, utilities \$1645.74; Santel \$132.86; Santel \$133.14; SD Municipal League, Yearly Dues \$525.22; Department of Health, testing \$15.00; SD Retirement System \$1105.02; SD Retirement System \$736.68; SDWWA \$10.00; Weber Sanitation, garbage service \$1696.00; Century Business Products, copier lease \$74.60; John Deere Financial, tractor payment \$640.51; QuickBooks Payroll Services \$5011.93; SD Dept of Revenue \$115.92; USDA, loan payment \$1023.00; US Treasury ,Payroll Liability \$1400.50; US Treasury, Payroll Liability \$2131.32..

OLD BUSINESS:

Community Center: Hohn Construction will be repairing the awning and gutters on ECC in the next couple weeks. They are waiting on supplies that have been ordered.

Security Cameras: Cameras have been installed at the park and will be installing them soon at the ECC.

Housing Project: Tabled until next meeting due to not all board members being able to be present.

Lucas Device: Device has been ordered. Due to supply and longer shipping times, it may be January before it arrives.

Park updates- Broken concrete will be getting repaired in early Spring 2022. New tetherball and volleyball net were purchased.

Christmas on Main- All events went well and are hoping it becomes an annual event.

NEW BUSINESS:

Jeff Bathke was present and discussed the services/supplies that Emergency Management can provide to our community.

Regional SD Tourism Magazine- Board discussed and decided to hold off for now due to lack of information to provide.

Verkada Security- Board discussed and agreed that services are not needed at this time.

Employee Bonus and Bereavement- Board discussed in Executive Session

Executive Session: SDL 1-25-2 (1 & 4): Motion by Riggs, second by Perry to enter session at 7:35 for personnel reasons. Session ended at 7:42 on motion by Riggs, second by Perry.

Bereavement was discussed and agreed upon 2 days per year for each employee. Will be added to Policy manual and approved at next meeting.

A motion was then made by Koch, second by Perry, to pay a bonus of \$225 for finance and \$325 for maintenance personnel.

Next regular board meeting is scheduled for Monday, January 17th, 2022 at 6:00 pm.

Motion by Riggs, second by Perry, to adjourn at 7:50pm.

Michele Pollreisz
Finance Officer

Gregg Thibodeau
Chairman

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