

Regular Meeting, Ethan Town Board, 12-9-2019

The Town of Ethan board met in regular session on December 9, 2019, at 5:30 pm in the Ethan City Hall. Trustees present were Lisa Hjellum, Jason Koch, Gregg Thibodeau, Megan Perry and Nancy Schoenfelder. City personnel present: Betty Raymond and Dave Duba. Also present: Samantha Beeson, Brent Summers and Marty Royston.

Chairman Hjellum called the meeting to order and led the Pledge of Allegiance. All motions were unanimously voted as aye unless stated otherwise.

APPROVAL OF AGENDA: Agenda was approved on motion by Schoenfelder, second by Hjellum.

APPROVAL OF MINUTES: Minutes from the November 18th meeting were approved on motion by Thibodeau, second by Koch. Minutes from the Community Center were reviewed.

APPROVAL OF CLAIMS: Motion by Perry, second by Koch, to approve claims. General, sewer, water, preservation and community center funds * employee and board wages – board wages \$369.40, Finance wages \$1806.84; Public Works wages, \$3972.68; Hanson Rural Water System, \$4551.25; SD Retirement, \$876.66; Badger Meter, monthly fee \$70.95; Betty Raymond, mileage \$64.68; Maxwell & Bowar, insurance \$14,237.00; McLeod's, office supplies \$236.54; Menards, supplies \$7.92; Mike's Corner, fuel \$174.00; NorthWestern Energy, utilities \$1763.73; Santel, telephone \$162.54; SD Department of Health, testing \$442.00; SD Finance Officer Association, dues \$40.00; SD Municipal Street Maintenance, dues \$35.00; Weber Sanitation, garbage service \$1330.00; John Deere Financial, tractor payment \$640.51; QuickBooks Payroll Services \$5779.52; SD Dept of Revenue, sales tax \$99.75; US Treasury, employment taxes \$1852.94; USDA, loan payment \$1023.00.

FINANCIAL REPORTS: Finance Officer will present the full financials from November at the next meeting. Discussed the question from last month regarding the difference between October 2018 and 2019 revenue. Discussed attending a FEMA meeting.

PUBLIC WORKS REPORT: Discussed water loss report and Dave reported that the water leak has been found and repaired.

CITIZEN INPUT: None

OLD BUSINESS:

Community Center: Marty Royston presented a quote for a sound system in the Community Center. Discussion was held and the council approved proceeding with the installation. Discussed a deposit for use of the sound system and also simplifying the existing rate choices. Finance Officer will present options at the next meeting.

Code Enforcement: Council reviewed the letter notifying the citizens of the nuisance ordinances. Letter was approved on motion by Schoenfelder, second by Hjellum and will be mailed around the first of the year to all residents and property owners.

Alert Messaging: Finance Officer discussed an alert texting system to be used for emergency notifications. Council approved contracting for this service on motion by Thibodeau, second by Hjellum.

NEW BUSINESS

Budget Supplement: Discussed need to supplement the budget for the park by adding \$3000.00 of existing funds to the current year's budget.

ORDINANCE NO. 2019-2
SUPPLEMENTAL APPROPRIATIONS ORDINANCE

Be it ordained by the Town of Ethan that the following sum is supplementally appropriated to meet the obligations of the municipality.

452.426 Park Supplies & Materials	\$3,000.00
Total Appropriations	<u>\$3,000.00</u>
Source of Funding	
Cash on Hand	<u>\$3,000.00</u>

Second reading will be December 16th at 6:00 pm at City Hall.

Liquor License: Samantha Beeson and Brent Summers are applying for a liquor license to open a bar/restaurant at 104 E Main in Ethan. They presented a business plan and stated that they intend to be open after the first of the year doing business as The Ammo Box Bar & Grill. A public hearing for the application will be held December 16th at the 6:00 pm meeting at city hall.

EXECUTIVE SESSION (per SDCL 1-25-2, 1): Motion by Schoenfelder, second by Thibodeau, to enter executive session at 6:07 pm for personnel reasons. At 6:10 pm President Hjellum declared executive session ended. Motion by Koch, second by Thibodeau, to give both employees a Christmas bonus.

The next board meeting is December 16th at 6:00 pm due for a special session.

Motion by Koch, second by Thibodeau, to adjourn at 6:15 pm.

Betty Raymond
Finance Officer

Lisa Hjellum
Chairman

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