

Regular Meeting, Ethan Town Board, 3-15-2021

The Town of Ethan board met in regular session on March 15, 2021, at 6:00 pm in the Ethan City Hall. Trustees present were Jason Koch, Gregg Thibodeau, Megan Perry and Bob Riggs. Lisa Hjellum was absent. City personnel present: Betty Raymond and Dave Duba.

Chairman Thibodeau called the meeting to order and led the Pledge of Allegiance. All motions were unanimously voted as aye unless stated otherwise.

APPROVAL OF AGENDA: Agenda approved on motion by Riggs, second by Perry.

APPROVAL OF MINUTES:

Minutes from the February 9th meeting were approved on motion by Koch, second by Riggs. There were no Community Center minutes.

APPROVAL OF CLAIMS:

Motion by Riggs, second by Koch, to approve claims.

General, sewer, water, preservation and community center funds * employee and board wages – board wages \$300.15, Finance wages \$897.20; Public Works wages, \$2749.91; Hanson Rural Water System, \$3765.50; SD Retirement System \$551.16; Aaron Electric, ECC lights \$1632.00; Badger Meter, monthly fee \$70.95; Card Services, \$523.14; McLeod's Printing & Office, supplies \$16.89; Menards, supplies \$182.43; Metering & Technology Solutions, meters \$1175.95; Mike's Corner, fuel \$65.05; NorthWestern Energy, utilities \$1907.07; Santel, telephone \$132.99; SD Department of Health, testing \$15.00; Weber Sanitation, garbage service \$1676.00; Century Business Products, copier lease \$77.35; John Deere Financial, tractor payment \$640.51; QuickBooks Payroll Services \$3647.11; SD Dept of Revenue, sales tax \$109.83; US Treasury, employment taxes \$1168.52; USDA, loan payment \$1023.00.

FINANCIAL REPORTS:

Finance Officer reviewed the financial reports from February and briefed the council on upcoming meetings for later this month.

PUBLIC WORKS REPORT: Discussed water loss report. Discussed needing tires for the side-by-side and also stated that he received notice for the sprayer calibration. Dave also reported that he received a request to allow a portion of curb on Main Street to be removed to allow for an approach for a building addition. The council saw no problem with this. A building permit will be needed.

CITIZEN INPUT: none

OLD BUSINESS:

Community Center: Still waiting for quotes for gutters and awning. The blood drive people asked if outlets could be added along the walls, but it was decided that it would be too expensive considering that there are only 2 blood drives per year.

Ordinance Review: Discussed the new ordinance booklet and decided to add a section regarding campers that are being used as additional housing. Council approved the ordinances as amended on motion by Riggs, second by Perry. Once the final edition is received from American Legal, they will be made available for the public to view before the final approval is done.

New Collector: Discussed the purchase of a back-up collector for water readings. Due to the expense, it was decided to wait on this until budget discussions.

Security Cameras: No updates as yet. Gregg is still reviewing.

NEW BUSINESS

Clothing Allowance: Discussed doing an annual clothing allowance for maintenance personnel. Motion was made by Riggs, second by Koch, to approve \$150.00 per year for boots, jackets, shirts, etc. Approved.

Annual Report: The 2020 annual report was presented by the Finance Officer. After review, approved on motion by Riggs, second by Perry.

2021 Council Election: Since there were only 2 petitions returned for the 2 openings, there will be no election. Megan Perry and Raquel Nesheim will be sworn in at the May meeting. Discussed that Lisa Hjellum may need to resign due to health issues.

Surplus Items: Discussed declaring the Belarus tractor, a copier and a fax machine as surplus. Will determine the worth and discuss at the next meeting.

2021 Spring Clean-up: If it works for Weber Sanitation to do 2 roll-offs again, clean up days are scheduled for May 21 – 23 (Friday – Sunday).

ClerkBooks Support: Finance Officer requested purchasing additional support hours for the utility software support. Approved on motion by Riggs, second by Koch.

Executive Session: none

The next board meeting is scheduled for Monday, April 12th at 6:00 pm.

Motion by Koch, second by Riggs, to adjourn at 7:40 pm.

Betty Raymond
Finance Officer

Gregg Thibodeau
Chairman

Published once at the approximate cost of \$_____.