

Regular Meeting, Ethan Town Board, 4-12-2021

The Town of Ethan board met in regular session on April 12, 2021, at 6:00 pm in the Ethan City Hall. Trustees present were Jason Koch, Gregg Thibodeau, Megan Perry and Bob Riggs. Lisa Hjellum was absent. City personnel present: Betty Raymond and Dave Duba.

Chairman Thibodeau called the meeting to order and led the Pledge of Allegiance. All motions were unanimously voted as aye unless stated otherwise.

APPROVAL OF AGENDA: Agenda approved on motion by Riggs, second by Perry.

APPROVAL OF MINUTES:

Minutes from the March 15th meeting were approved on motion by Riggs, second by Koch. There were no Community Center minutes.

APPROVAL OF CLAIMS:

Motion by Riggs, second by Perry, to approve claims.

General, sewer, water, preservation and community center funds * employee and board wages – board wages \$300.14, Finance wages \$903.12; Public Works wages, \$2721.11; Hanson Rural Water System, \$3626.00; SD Retirement System \$547.56; Badger Meter, monthly fee \$125.38; Card Services, \$852.17; ClerkBooks, support fee \$400.00; Daily Republic, publishing \$322.71; Dave Duba, reimbursement \$74.54; Davison County Auditor, patrol \$1800.00; Interstate Glass, repair ECC door \$198.98; Melissa Koch, cleaning \$75.00; Menards, supplies \$151.60; Mike's Corner, fuel & tires \$314.02; NorthWestern Energy, utilities \$1733.21; Santel, telephone \$136.80; SD Assoc of Rural Water Systems, mapping \$550.00; SD Department of Health, testing \$15.00; SD Dept of Revenue, malt beverage \$150.00; Weber Sanitation, garbage service \$1676.00; Century Business Products, copier lease \$75.84; John Deere Financial, tractor payment \$640.51; QuickBooks Payroll Services \$3624.23; SD Dept of Revenue, sales tax \$108.99; US Treasury, employment taxes \$1160.84; USDA, loan payment \$1023.00.

FINANCIAL REPORTS:

Finance Officer reviewed the financial reports from March and briefed the council on the change in SlickText registration from a 5-digit text number to a toll-free number. This has been published on the website. Also informed the council of a walk for diabetes scheduled for May 23rd.

PUBLIC WORKS REPORT: Discussed water loss report. Dave informed the council that the street sign project has been rescheduled to 2023. Also discussed a Poker Run event in Ethan. Council is in favor if the event is requested and more information is received. Dave had a request from someone for the city truck to haul trees/branches to the dump. Council had no objections as long as city personnel drives the truck and the property owner does the loading. Dave will be having the mosquito fogger calibrated on April 22nd and will be going to a sewer training meeting in Wagner on April 19th.

CITIZEN INPUT: none

OLD BUSINESS:

Community Center: Still waiting for quotes for gutters and awning. Front door lock was repaired and Interstate Glass was contacted about a broken window. It is a large hole and looks to be from vandalism.

Ordinance Review: Still waiting for completed ordinances from American Legal.

Security Cameras: Gregg is still reviewing, but has found a possible new system. Will continue to research.

Surplus Items: Finance Officer advised that the city should keep the old copier and fax as backup, but to have the Belarus tractor declared as surplus. Motion by Riggs, second by Koch to declare as surplus and to advertise for sale by sealed bids.

City Clean Up: Dumpsters have been scheduled for May 21, 22 and 23. Announcements will go out in the May 1st water billing.

NEW BUSINESS

Mitigation Project Ideas: With new Federal funds possibly coming, District III asked the council for some needs for the city. Several ideas were discussed and will be submitted to District III.

Camper Ordinance: First reading the following camper ordinance was approved on motion by Riggs, second by Perry.

No campers or motor homes may park overnight on city property, except for in an emergency situation or in designated camping locations.

Campers or motor home maybe parked on city streets for up to three day for the purpose of loading and unloading. Campers or motor homes may also be used to house family members up to fourteen (14) days, but shall not be used as rental property or to house employees, nor used as long-term housing.

A conditional use permit may be granted by the city council on a case-by-case basis.

Building Permits: Two permits were submitted to the finance officer for garages and approved on motion by Riggs, second by Koch.

Malt Beverage License: Motion was made by Perry, second by Riggs, to approve the renewal of the license for The Ammo Box.

Finance Officer Position: Betty Raymond submitted her resignation as finance officer. The position will be advertised.

School Project: The school asked for ways the students could do a community service project on May 5th. Several ideas were discussed with the school.

Lots for Housing: Discussed trying to get a housing project going using existing city property. More information will be needed and will be discussed next month.

ELO agreement: Discussed renewing the support agreement with ELO. Finance Officer recommended continuing having them for support especially with a new finance officer starting. Approved on motion by Riggs, second by Koch, with Perry abstaining.

Executive Session: At 7:50 motion was made by Thibodeau, second by Riggs, to enter executive session for the purpose of discussing personnel issues per SDCL 1-25-1 (1&4). At 7:55 the session was declared ended by Thibodeau. Motion by Riggs, second by Koch, to accept the resignation of Lisa Hjellum as Trustee. Koch, who did not run for re-election this year, volunteered to complete the final year of Hjellum's term. He will be sworn in at the May meeting along with the other Trustees.

The next board meeting is scheduled for Monday, May 10th at 6:00 pm.

Motion by Riggs, second by Perry, to adjourn at 8:00 pm.

Betty Raymond
Finance Officer

Gregg Thibodeau
Chairman

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