

Regular Meeting, Ethan Town Board, 4-8-19

The Town of Ethan board met in regular session on April 8, 2019, at 6:00 pm in the Ethan City Hall. Trustees present were Lisa Hjellum, Jason Koch, Nancy Schoenfelder and Gregg Thibodeau; absent was Megan Perry. City personnel present: Betty Raymond and Dave Duba. Also present were Bob Riggs, Mark & Stacy Endres, Jason Raymond and Cheryl Stirling.

Chairman Hjellum called the meeting to order and led the Pledge of Allegiance. All motions were unanimously voted as aye unless stated otherwise.

APPROVAL OF AGENDA:

APPROVAL OF MINUTES:

Minutes from the March 11th meeting were approved on motion by Thibodeau, second by Koch, with the correction that the meeting was conducted by Koch and not Hjellum as stated. There were no minutes from the Community Center.

APPROVAL OF CLAIMS:

One claim was pulled from the list for further review. After discussion it was agreed on motion by Koch, second by Hjellum, to pay half of the stated expense. This will be included in the claims at the next meeting.

Motion by Thibodeau, second by Koch, to approve the remaining claims.

General, sewer, water, preservation and community center funds * employee and board wages – board wages \$277.06, Finance wages \$1202.75; Public Works wages, \$3100.99; Card Services, \$136.35; SD Retirement, \$666.72; Badger Meter, monthly charge \$124.95; Benders Sewer & Drain, sewer \$451.00; Dakota Pump, lagoon repair \$219.39; Davison County Auditor, patrol \$1800.00; Extreme Clean, carpet cleaning \$380.06; Industrial Chem Lab, sewer \$523.74; KO Pest Control, \$211.50; McLeod's Printing & Office Supply, supplies \$114.79; Mike's Corner, fuel \$261.35; NorthWestern Energy, utilities \$2156.65; Pioneer Research, sewer chemicals \$610.45; Santel, telephone \$153.97; SD Finance Officers Assoc, conference \$75.00; Weber Sanitation, garbage service \$1310.00; Donald McBrayer, part-time help \$116.36; QuickBooks Payroll Services \$4303.74; SD Dept of Revenue, sales tax \$98.70; US Treasury, employment taxes \$1476.78; USDA, loan payment \$1023.00; WorldPay, credit card fee \$46.50; Hanson Rural Water, tower/water \$3817.60.

PARK BOARD:

Park Board advised the Council that they are looking at purchasing additional playground equipment. Discussed possible ordinance change for the Park Board changing the number of members. It was suggested that there be 3 members from town and 2 from the country. Discussed better communication between Park Board, Baseball/Softball Committee and the City Council and discussed responsibilities for park care. Discussed repair of concession stand and that the building is the responsibility of the city.

FINANCIAL REPORTS:

Finance Officer discussed the current financials and stated that the grant for reimbursement of the water study was received.

WATER/SEWER REPORT: The Board reviewed the water loss report. Dave stated that there is a water leak that has not been located as yet. Discussed the streets that are deteriorating due to the flooding and excess water. Received 3 quotes to be discussed at the next meeting. Once repair and crack seal is done, chip sealing is to be done early this summer. Dave also discussed the lagoon discharging which started March 25th. All testing is being done with close communication with DENR to monitor the discharge.

CITIZEN INPUT: Cheryl Stirling asked for reimbursement for having Benders jet her culvert to clear the ice and snow to prevent water backup. She was told that the city would pay half and that culvert cleaning is to be this summer and will be done on a regular basis. Cheryl also asked about the seeding of her ditch which was dug deeper at once time and never properly reseeded. The Council agreed that the city is responsible for that and will reseed this summer or fall.

Bob Riggs requested that the city consider changing the ordinances to allow bottle calves and possibly lambs on the property on the north edge of Ethan. He had signatures from all of the neighbors in favor of it. The council agreed to review the ordinance.

OLD BUSINESS:

Ordinances: Due to the request from Bob Riggs, discussion on the ordinances was tabled until the May 13th meeting on motion by Thibodeau, second by Koch.

Fire District Water Billing: Discussed donation to the Fire Department. It was decided to have the Fire Department make a grant request rather than do a donation.

Verdesian Donation: James Valley Landscaping reviewed the water tower park location and said the city needs to identify which trees to remove. He also made suggestions for replacement trees. James Valley will give a quote for landscaping at the Community Center. The Finance Officer will continue to gather information for benches and picnic tables.

Security Cameras: Finance Officer reported that grants are not yet available. Since the Fire Department has a security camera that is focused on Main Street, the council decided that they would do just cameras at the Community Center and the park. Finance Officer will get quotes for those cameras.

Water Loan Payoff: Discussed the transfer of funds from general account. Motion to do the supplemental ordinance approved on motion by Hjellum, second by Schoenfelder. The following budget supplement was presented for the first reading.

**ORDINANCE NO 2019-1
SUPPLEMENTAL APPROPRIATIONS ORDINANCE**

Be it ordained by the Town of Ethan that the following sum is supplementally appropriated
to meet the obligations of the municipality.

		General
511.000	Transfer Out	\$15,000.00
Total Appropriations		<u>\$15,000.00</u>
Source of Funding		
	Cash on hand	<u>\$15,000.00</u>

Discussed the rate increase by Hanson Rural Water and it approved on motion by Koch, second by Thibodeau, to increase the rate 15 cents per 1000 gallons to match the increase charge.

Discussed changing from a surcharge to a base rate once the water loan is paid. Approved on motion by Koch, second by Thibodeau.

NEW BUSINESS:

Maintenance Cell Phone: Due to the increased use of his personal phone for GPS mapping and other city use, the council approved increasing the cell phone allotment to \$60.00 per month. Motion by Thibodeau, second by Koch, approved with Schoenfelder opposed.

Election Workers and Rate: Finance Officer asked for approval of Karen Petrik, Marlys Paulsen and Renee Moysis as poll workers, stating that the past rate was \$125.00 the day. Approved on motion by Koch, second by Thibodeau.

Resolution of Emergency/Disaster: Finance Officer stated that the Davison County Emergency Management asked that a resolution be passed to participate in the disaster relief program for the county. Approved on motion by Schoenfelder, second by Koch.

RESOLUTION FOR DECLARATION OF EMERGENCY/DISASTER

WHEREAS, the Town of Ethan, South Dakota, has suffered severe damage, brought on by the snow melt and flood of March 2019.

WHEREAS, the Town of Ethan has committed all available resources and taken all possible actions within the jurisdictional boundaries to combat and to alleviate the emergency/disaster, local resources are not adequate to cope with the situation.

NOW, THEREFORE, BE IT RESOLVED by the Ethan Town Board at a regular meeting held on April 8, 2019, it is hereby requested that the Governor declare an emergency disaster to exist for Ethan, South Dakota.

Dated at Ethan, South Dakota, this 8th day of April, 2019 at 6:15 pm.

Lisa Hjellum, Chairperson

Attest: Betty Raymond, Finance Officer

EXECUTIVE SESSION: none

The next board meeting, a special meeting, is April 15th at 6:30 pm.

Motion by Thibodeau, second by Koch to adjourn at 8:45 pm.

Betty Raymond
Finance Officer

Lisa Hjellum
Chairman

Published once at the approximate cost of \$_____.